



This agreement is made effective as of _____, by and between South Laurel Farm Special Events Venue and _____.

The Clients represent that they desire to hold a special event or wedding on _____(date) at South Laurel Farm Special Events Venue. Therefore, the parties agree as follows:

1) VENUE RENTAL FEE(S):

A) The CLIENT(S) or REPRESENTATIVE FOR THE CLIENT(S), agree to pay a total fee of \$1,800.00 with a non-refundable/non-transferable deposit of \$400.00. This payment serves to hold the venue for the specified date of the event or wedding and is payable at the time of the contract signature.

B) The remaining agreed upon venue rental fees and a \$200.00 cleaning fee will be due 14 days prior to the date of the event or wedding. The agreed upon date of payment will be _____(date.)

C) Payments may be made via cash delivery, personal check, or certified check, etc.

2) DATE CHANGES:

In the event that the CLIENT(S) is forced to change the date of the event or wedding, every effort will be made by SOUTH LAUREL FARM SPECIAL EVENTS VENUE to transfer reservations to support the new date. The CLIENT(S) agrees that in the event of a date change, any expenses including but not limited to deposits and fees that are non-refundable and non-transferable are the sole responsibility of the CLIENT(S.) The CLIENT(S) further understands that last minute changes can impact the quality of the event and that SOUTH LAUREL FARM SPECIAL EVENTS VENUE is not responsible for these compromises in quality.

3) CANCELLATIONS:

In the event of a cancellation of a special event or wedding, all payments made to date are non-refundable.

4) OUTDOOR LOCATION:

The CLIENT(S) understands that they and their invited guests will abide by the permit requirements while on the property of SOUTH LAUREL FARM SPECIAL EVENTS VENUE.

5) ENTIRE AGREEMENT:

This agreement contains the entire agreement of the parties except as noted in paragraph 4 above, and there are no other promises or conditions in any agreement whether oral or written. This agreement supersedes any prior written or oral agreement between the parties.

6) AMENDMENT:

This agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

7) SEVERABILITY:

If any provision of the agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this agreement is invalid or unenforceable, but that by limiting such provision is would become valid and enforceable, then such shall be deemed to be written, construed, and enforced as so limited.

8) WAIVER OF CONTRACTUAL RIGHT:

The failure of either party to enforce any provision of this agreement shall not be construed as a waiver of limitation of that party's right to subsequently enforce and compel strict compliance with every provision of the agreement.

9) APPLICABLE LAW:

This agreement shall be governed by the laws of the State of Florida.

10) RULES AND REGULATIONS:

The following is a list of rules and regulations to be upheld by CLIENT(S), which include all EVENT PLANNERS, WEDDING COORDINATORS, and VENDORS who are involved in the planning and execution of a special event or wedding on the premises of SOUTH LAUREL FARM SPECIAL EVENT VENUE.

- A) Barbeques/Grills: The use of grills is permitted. Open fires are not permitted without prior approval.
- B) Candles: Any use of candles must be approved by the facility. All candles must be contained or enclosed in glass. The flame must not reach higher than two inches below the height of the glass.
- C) Event Ending Time: All events must end by 10:00pm to comply with County sound ordinances and in order to allow for clean-up and closure of the site by 11:00pm.
- D) Decorations: All decorations must be removed, without leaving damages, directly following the departure of the last guest unless special arrangements have been made between the CLIENT(S) and the venue.
 - a. Note: The only adhesive material allowed on the walls/pillars is drafting tape which will not damage surfaces. No masking tape, duct tape, electrical tape, transparent tape or double-stick tape is allowed. All other decoration must be free-standing. Nails and staples may not be used without prior approval.
- E) Liquor/Beverages/Illegal Substances: Alcohol may not be served to minors. At any time, if the catering staff deems alcohol consumption to be excessive, the staff has the authority to close down all alcohol service and/or evict inebriated guest(s) from the premises.
- F) Logistical Plans: The logistical plans must be reviewed by SOUTH LAUREL FARM SPECIAL EVENT VENUE and CLIENT(S) 14 days prior to the event.
- G) Music Amplified: Music is permitted within the grounds. All music must end by 10pm.
- H) Smoking: The SOUTH LAUREL FARM SPECIAL EVENT VENUE is a non-smoking venue. Ashtrays will be provided and smoking permitted ONLY in the outdoor patio areas.

11) SIGNATURES:

Party Providing Vendor Services

Name(s) of event planner, wedding coordinator, catering company, etc.

Name: _____ Date: _____

Party Receiving Services

Wedding couple, Client(s) or agent of client financially responsible for all of the above

Name: _____ Date: _____

Name: _____ Date: _____

South Laurel Farm Special Event Venue Representative

Name: _____ Date: _____

